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CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

CHARTER TOWNSHIP OF MONITOR **BAY COUNTY, MICHIGAN**

> FINANCIAL STATEMENTS **DECEMBER 31, 2007**

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CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

INDEPENDENT AUDITORS' REPORT

June 2, 2008

Township Board Charter Township of Monitor Bay County, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Charter Township of Monitor, Bay County, Michigan as of and for the year ended December 31, 2007, which collectively comprise the Township's basic financial statements as listed in the index. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit. We did not audit the financial statements of the Downtown Development Authority, a component unit, which statements reflect total assets of \$1,204,379 as of December 31, 2007, and total revenues of \$358,529 for the year then ended. Those financial statements were audited by other auditors whose report has been furnished to us, and our opinion on the basic financial statements, insofar as it relates to the amounts included for the Downtown Development Authority, is based on the report of the other auditors.

We conducted our audit in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business type-activities, each major fund, and the aggregate remaining fund information of the Charter Township of Monitor as of December 31, 2007, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended, in conformity with U.S. generally accepted accounting principles.

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Township Board Charter Township of Monitor June 2, 2008 Page 2

The accompanying management's discussion and analysis and budgetary comparison information as noted in the index are not a required part of the basic financial statements but are supplementary information required by U.S. generally accepted accounting principles. We have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Monitor Township's basic financial statements. The accompanying other supplemental information, as identified in the index, is presented for the purpose of additional analysis and is not a required part of the basic financial statements. The other supplemental information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Weinlander Fitzhugh

Our discussion and analysis of the Charter Township of Monitor's financial performance provides an overview of the Township's financial activities for the fiscal year ended December 31, 2007.

Financial Highlights

State shared revenues accounted for \$691,134 or 44% of general fund revenues. While tax collection revenue accounted for \$392,355 or 25% of general fund revenues. The General Fund reported an increase in fund balance of \$55,800.

Using this Annual Financial Report

This annual financial report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Charter Township of Monitor financially as a whole. The *Government-wide Financial Statements* provide information about the activities of the whole Township, presenting both an aggregate view of the Township's finances and a longer-term view of those finances. The fund financial statements provide the next level of detail. For Governmental activities, these statements tell how services were financed in the short-term as well as what remains for future spending.

The fund financial statements look at the Township's operations in more detail than the Government-wide financial statements by providing information about the Township's most significant funds – the General Fund, Solid Waste Fund, and Sewage Disposal System Fund with all other funds presented in one column as nonmajor funds. Proprietary fund statements provide both long-term and short-term financial information consistent with the focus provided by the Government-wide financial statements for the Township's water and sewer operations. The remaining statement, the statement of fiduciary net assets, presents financial information about activities for which the Township acts solely as an agent or trustee.

The following summarizes the presentation included in this annual financial report.

Management's Discussion and Analysis (MD&A) (Required Supplemental Information)

Basic Financial Statements

- Government-wide Financial Statements
- Fund Financial Statements
- Notes to the Basic Financial Statements

Budgetary Information for the General Fund, Solid Waste Fund, Sewage Disposal System Fund and Public Safety Fund (Required Supplemental Information)

Other Supplemental Information

Reporting the Township as a Whole

The Statement of Net Assets and Statement of Activities

One of the most important questions asked about the Township's finances is, "Is the Township better or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information about the Township as a whole and about its activities in a manner that helps to answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by private sector businesses. All of the current year's revenues and expenses are taken into consideration regardless of when cash is received or paid.

These two statements report the Township's net assets as a way to measure the Township's financial position. The change in net assets provides the reader a tool to assist in determining whether the Township's financial health is improving or deteriorating. The reader will need to consider other nonfinancial factors such as property tax base, and facility conditions in arriving at their conclusion regarding the overall health of the Township.

In the Statement of Net Assets and the Statement of Activities, the Township is divided into three kinds of activities:

- Governmental Activities Most of the Township's basic services are reported here, including the fire, trash, inspection, drains and general administration. Sales taxes (stated shared revenues), property taxes and franchise fees finance most of these activities.
- Business Type Activities The Township charges a fee to customers to help it cover all or most of the cost of certain services it provides. The Township's water and sewer systems are reported here.
- Component Unit The Township includes the Downtown Development Authority in their report. Although legally separate, this component unit is important because the Township is financially accountable for them.

Reporting the Township's Most Significant Funds

Fund Financial Statements

The Township's fund financial statements provide detailed information about the most significant funds – not the Township as a whole. Some funds are required to be established by State law and by bond covenants. Other funds are established to help it control and manage money for particular purposes or to meet legal responsibilities for using certain taxes, grants, and other sources of revenue. The Township's three types of funds, governmental, proprietary and fiduciary, use different accounting approaches as further described in the notes to the financial statements.

Governmental Funds

Most of the Township's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Township's general operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources available to spend in the near future to finance the Township's programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds is reconciled in the basic financial statements.

Proprietary Funds

These funds are reported in fund financial statements and generally report services for which the Township charges a fee. Enterprise funds essentially encompass the same functions reported as business-type activities in the Government-wide statements.

These funds present the Township's water and sewer operations that are managed by the Bay County Department of Water and Sewer and the Township. The Township has sole authority to set rates and is financially responsible for the integrity of the system. The financial statements reflect the financial position and results of operations for the system for the calendar year 2007.

Fiduciary Funds

The Township is the trustee, or fiduciary, for tax collections and (other funds). All of the Township's fiduciary activities are reported in separate Statements of Fiduciary Net Assets and Changes in Fiduciary Net Assets. We exclude these activities from the Township's other financial statements because the assets cannot be utilized by the Township to finance its operations.

Township-wide Financial Analysis

Financial position - The statement of net assets provides the perspective of the Township as a whole. Exhibit A provides a summary of the Township's net assets as of December 31, 2007 and 2006.

Exhibit A	Governmen	ntal Activities	Business-Ty	pe Activities	Total		
	2007	<u>2006</u>	<u>2007</u>	<u>2006</u>	<u>2007</u>	<u>2006</u>	
Assets							
Current and other assets	\$ 4,897,141	\$ 5,030,227	\$ 1,810,881	\$ 1,683,715	\$ 6,708,022	\$ 6,713,942	
Capital assets - net of accumulated							
depreciation	754,070	515,021	8,627,622	9,004,487	9,381,692	9,519,508	
Total assets	5,651,211	5,545,248	10,438,503	10,688,202	16,089,714	16,233,450	
Liabilities							
Current liabilities	1,533,832	1,597,701	764,912	607,659	2,298,744	2,205,360	
Long-term liabilities	180,694	67,443	312,278	830,680	492,972	898,123	
Total liabilities	1,714,526	1,665,144	1,077,190	1,438,339	2,791,716	3,103,483	
Net Assets							
Invested in property and equipment -							
net of related debt	497,536	442,888	7,809,496	7,666,168	8,307,032	8,109,056	
Restricted	1,641,167	1,695,789	0	0	1,641,167	1,695,789	
Unrestricted	1,797,982	1,741,427	1,551,817	1,583,695	3,349,799	3,325,122	
Total net assets	\$ 3,936,685	\$ 3,880,104	\$ 9,361,313	\$ 9,249,863	\$ 13,297,998	\$ 13,129,967	

Exhibit A focuses on net assets. The Township's total net assets were \$13,297,998 at December 31, 2007. Capital assets net of related debt, totaling \$8,307,032 compares the original cost, less depreciation of the Township's capital assets to long-term debt used to finance the acquisition of those assets. Restricted net assets of \$1,641,167 are reported separately to show legal constraints that limit the Township's ability to use those net assets for day-to-day operations.

The \$3,349,799 of unrestricted net assets of governmental and business-type activities represents the *accumulated* results of all past years' operations. The operating results of the general, special revenue, and enterprise funds will have a significant impact on the change in unrestricted assets from year to year.

Results of operations - The results of this year's operations for the Township as a whole are reported in the statement of activities, which shows the changes in net assets for the years ended December 31, 2007 and 2006. Exhibit B provides a summary of the Township's operations for the years December 31, 2007 and 2006.

	Governmen	tal Activities	Business-T	ype Activities	Total		
	2007	<u>2006</u>	<u>2007</u>	2006	<u>2007</u>	<u>2006</u>	
Exhibit B							
Revenue							
Program revenue:							
Charges for services	\$ 430,088	\$ 611,279	\$1,660,224	\$1,566,757	\$2,090,312	\$2,178,036	
Grants and contributions	0	0	419,362	451,189	419,362	451,189	
General revenue:							
Taxes	1,221,088	1,090,053	0	0	1,221,088	1,090,053	
State shared revenue	691,134	698,834	0	0	691,134	698,834	
Investment income	146,245	132,387	84,147	72,243	230,392	204,630	
Other	237,057	21,686	0	0	237,057	21,686	
Total revenue	2,725,612	2,554,239	2,163,733	2,090,189	4,889,345	4,644,428	
Function/Program Expense	es						
Legislative	36,938	35,691	0	0	36,938	35,691	
General government	599,888	567,145	0	0	599,888	567,145	
Public safety	851,542	761,580	0	0	851,542	761,580	
Public works	284,462	222,233	0	0	284,462	222,233	
Recreation activities	31,981	21,629	0	0	31,981	21,629	
Sanitation	444,858	427,514	0	0	444,858	427,514	
Payment to							
enterprise fund	419,362	451,191	0	0	419,362	451,191	
Water and sewer	0	0	2,052,283	1,730,820	2,052,283	1,730,820	
Total expenses	2,669,031	2,486,983	2,052,283	1,730,820	4,721,314	4,217,803	
Increase in							
Net Assets	\$ 56,581	\$ 67,256	\$ 111,450	\$ 359,369	\$ 168,031	\$ 426,625	

As reported in the statement of activities, the cost of all of our governmental and business-type activities this year was \$4,721,314. Certain activities were partially funded by \$2,090,312 from those who benefited from the programs, or by the other Townships and organizations that subsidized certain programs with contributions of \$419,362. We paid for the remaining "public benefit" portion of our governmental and business-type activities with \$1,221,088 in taxes, \$691,134 in state shared revenue, and with our other revenues, such as interest and miscellaneous revenues.

The governmental activities net assets experienced an increase of \$56,581 resulting from an increase in tax revenue and an increase in interest rates on investment and other earnings. Actual expenses increased \$182,048 during 2007, an increase of approximately .08% from 2006. The majority of this expense was due to the purchase of the HME custom fire truck.

The water and sewer funds experienced an increase of \$111,450 resulting from an excess of customer charges over expenditures for the year.

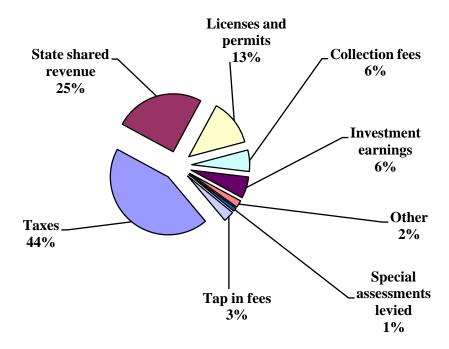
The Township's Funds

The Township uses funds to help it control and manage money for particular purposes. Looking at funds helps the reader consider whether the Township is being accountable for the resources taxpayers and others provide to it and may provide more insight into the Township's overall financial health.

The Township's governmental funds reported a combined fund balance of \$3,454,848, which is an increase from last year's total of \$3,453,669. The schedule below details the fund balance and the total change in fund balances as of December 31, 2007 and 2006.

	Fun	d Balance	Fu	nd Balance	Increase	
	December 31, 2007		December 31, 2006		(Decrease)	
General fund	\$	1,813,681	\$	1,757,881	\$	55,800
Special revenue funds		1,315,586		1,397,767		(82,181)
Capital projects fund		325,581		298,021		27,560
Total	\$	3,454,848	\$	3,453,669	\$	1,179

The graph below details the major sources of the Township's total governmental revenues.

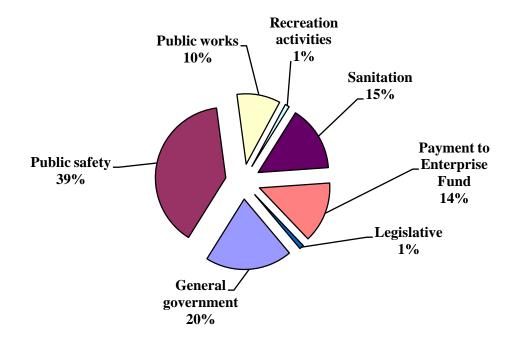


The chart below compares current year revenues with last year.

			Percentage
	2007	2006	Change
Revenues by Function			
Taxes	\$ 1,221,000	\$ 1,090,000	12%
State shared revenue	691,000	699,000	-1%
Licenses and permits	355,000	275,000	29%
Collection fees	152,000	153,000	-1%
Tap-in fees	75,000	132,000	-43%
Investment earnings	146,000	132,000	11%
Other	46,000	43,000	7%
Special assessments levied	40,000	30,000	33%
Total	\$ 2,726,000	\$ 2,554,000	7%

Overall, 2007 revenues are up \$172,000 or 7% mainly due to the addition of new taxes collected for the public safety millage adopted by voters in 2006.

The graph below details the total governmental expenditure categories of the Township.



The chart below compares current year expenditures with last year.

			Percentage
	 2007	 2006	_ Change
Expenditures by Function	_	 	
Legislative	\$ 37,000	\$ 36,000	3%
General government	568,000	549,000	3%
Public safety	1,123,000	745,000	51%
Public works	300,000	266,000	13%
Recreation activities	32,000	14,000	129%
Sanitation	445,000	428,000	4%
Payment to Enterprise Fund	 419,000	 451,000	-7%
	_	 _	
Total	\$ 2,924,000	\$ 2,489,000	17%

Expenditures are up \$435,000 from the prior year. This increase was due to the purchase of the HME custom fire truck and cost of road patrol from the public safety fund.

Water and Sewer System Funds -The Township's proprietary funds (the Bay County DWS Monitor Water and Sewer Enterprise Funds and the Township Water Fund) reported net assets of \$9,361,000, which is an increase of approximately \$111,000 over last year's net assets of \$9,250,000. Operating revenues exceeded operating expenses for the year.

General Fund Budgetary Highlights

Over the course of the year, the Township revises its budget to reflect changes in revenues and expenditures. State law requires that the budget be amended to ensure that expenditures do not exceed appropriations. A schedule showing the Township's original and final budget amounts compared with amounts actually paid and received is provided in required supplemental information of these financial statements. Changes to the general fund original budget were as follows:

- Budgeted expenditures increased by \$20,260 during the fiscal year. The change was not significant.
- Actual revenues for the year were \$103,822 more than anticipated during the fiscal year. The overall change was not significant.
- Actual expenditures for the year were \$233,081 less than anticipated. It was projected in the 2007 budget that expenditures would exceed revenue by \$281,103. Due to the uncertainty of the of cuts in state revenue sharing, expenditures were limited to the projected revenue amounts. The Township is also contracted for a percentage of the costs associated with critical bridge funding to replace two bridges in the township and for road improvements with the Bay County Road Commission of which were deferred to 2008.

Capital Assets

At December 31, 2007, the Township had \$20 million invested in a broad range of capital assets, including land, buildings, equipment, transportation equipment, water and sewer systems. This amount represents a net decrease (including additions and disposals) of approximately \$138,000 from last year.

	Govern	Governmental Business-Type					
	Acti	vities	Activities Totals			tals	
	2007	2006	2007	2006	2007	2006	
Land	\$ 88,112	\$ 88,112	\$ 8,787	\$ 8,787	\$ 96,899	\$ 96,899	
Buildings and improvements	870,318	856,816	0	0	870,318	856,816	
Vehicles	667,262	357,351	0	0	667,262	357,351	
Equipment	191,693	171,420	0	0	191,693	171,420	
Water system	0	0	4,958,265	4,958,265	4,958,265	4,958,265	
Sewer System	0	0	13,239,493	13,239,494	13,239,493	13,239,494	
Total capital assets	1,817,385	1,473,699	18,206,545	18,206,546	20,023,930	19,680,245	
Less accumulated depreciation	1,063,315	958,678	9,578,923	9,202,059	10,642,238	10,160,737	
Net capital assets	\$ 754,070	\$ 515,021	\$ 8,627,622	\$ 9,004,487	\$ 9,381,692	\$ 9,519,508	

This year's additions for governmental activities of \$343,686 were mainly attributable to the purchase of the HME custom fire truck, the replacement of chairs for the hall rentals, the remodel of the Supervisors office, the asphalt for the widening of the Monitor Township park entrance and walkway from pavilion to bathroom.

There were no significant additions for business-type activities for 2007.

We present more detailed information about our governmental activities capital assets in the notes to the financial statements. We do not anticipate any significant capital additions in the next year.

Capital additions to our business-type activities for next year have not been determined.

Debt

At the end of this year, the Township had \$1.1 million in long-term debt outstanding versus \$1.4 million in the previous year. The Township's debt is related to water and sewer system improvements, reported in the proprietary funds, and drainage district bonds and notes and public safety notes reported in the governmental funds. This debt is summarized as follows:

	 2007			2006
Governmental	\$ 250,620		\$	70,072
Proprietary	 811,661			1,327,237
	\$ 1,062,281		\$	1,397,309

Factors Expected to Have an Effect on Future Operations

We expect to see a decline in state shared revenue next year as the State of Michigan continues to face challenges in balancing its budget.

As in prior years, the Township faced a continued increase in the costs for health care benefits and property insurance premiums. In an effort to reduce health care costs, the township made several changes to the health plans offered to employees to keep insurance costs comparable to 2006 rates. It is anticipated that this will be a constant challenge in future years.

Additionally, there are many roads in the Township that need improvement. Township expense to provide public safety services are anticipated to increase as well.

The Township will continue its vigilance to seek additional ways to increase revenue and continue to monitor and adjust its expenditures.

Contacting The Township's Management

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the Township's finances and to show the Township's accountability for the money it receives. If you have questions about this report or need additional information, contact the Township Clerk's Office at 2483 E. Midland Road, Bay City, MI 48706.

Charter Township of Monitor Statement of Net Assets December 31, 2007

	Go	overnmental	Bı	usiness-type			C	omponent	
		Activities		Activities		Total		Units	
•	<u> </u>								
Assets Cash and investments	\$	2 245 770	\$	1 500 517	\$	1 060 207	\$	622.061	
Receivables:	Э	3,345,770	Ф	1,522,517	ф	4,868,287	Ф	633,961	
Accounts receivable		4,813		263,093		267,906		0	
Assessment receivable		261,984		203,093		261,984		0	
Accrued interest receivable		11,526		14,511		26,037		0	
Taxes receivable		481,712		14,511		481,712		113,850	
Prepaid expenses		37,921		10,760		481,712		113,630	
Due from fiduciary funds		744,319		10,700		744,319		0	
Due from other governments		9,096		0		9,096		0	
Capital assets less accumulated		9,090		U		9,090		U	
depreciation		754,070		8,627,622		9,381,692		456,568	
Total assets		5,651,211		10,438,503		16,089,714		1,204,379	
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Current Liabilities									
Accounts payable		76,327		238,952		315,279		6,552	
Accrued payroll		0		1,061		1,061		0	
Accrued interest payable		5,914		6,465		12,379		0	
Accrued liabilities		25,762		0		25,762		0	
Deferred revenue		1,332,027		0		1,332,027		113,850	
Due to other governments		2,455		0		2,455		0	
Deposits		5,722		0		5,722		0	
Compensated absences		0		2,858		2,858		0	
Bonds and notes payable		85,625				601,201		0	
Total current liabilities		1,533,832		764,912		2,298,744		120,402	
Long-term Liabilities									
Compensated absences		15,699		16,193		31,892		0	
Bonds and notes payable		164,995		296,085		461,080		0	
Total long-term liabilities		180,694		312,278		492,972		0	
Total liabilities		1,714,526		1,077,190		2,791,716		120,402	
Net Assets									
Investment in capital assets -									
net of related debt		497,536		7,809,496		8,307,032		456,568	
Restricted		1,641,167		0		1,641,167		0	
Unrestricted		1,797,982		1,551,817		3,349,799		627,409	
Total net assets	\$	3,936,685	\$	9,361,313	\$	13,297,998	\$	1,083,977	

See accompanying notes to financial statements.

Charter Township of Monitor Statement of Activities For the Year Ended December 31, 2007

		Program	Revenues	Net (Expenses) Revenue and Changes in Net Assets					
			Capital						
	Evmanaaa	Charges for Services	Grants/ Contributions	Governmental Activities	Business-type Activities	Total	Component Units		
Functions/Programs	Expenses	Services	Contributions	Activities	Activities	1 Otal	Units		
Tunetions/TTograms									
Primary government:									
Legislative	\$ 36,938	\$ 0	\$ 0	\$ (36,938)	\$ 0	\$ (36,938)	\$ 0		
General government	599,888	0	0	(599,888)	0	(599,888)	0		
Public safety	851,542	354,600	0	(496,942)	0	(496,942)	0		
Public works	284,462	0	0	(284,462)	0	(284,462)	0		
Recreation activities	31,981	0	0	(31,981)	0	(31,981)	0		
Sanitation	444,858	0	0	(444,858)	0	(444,858)	0		
Payment to enterprise fund	419,362	75,488	0	(343,874)	0	(343,874)	0		
Total governmental activities	2,669,031	430,088	0	(2,238,943)	0	(2,238,943)	0		
Design of the section									
Business-type activities:	075 500	772.062	0	0	(202.460)	(202.460)	0		
Water	975,522	772,062	0	0	(203,460)	(203,460)	0		
Sewer	1,076,761	888,162	419,362	0	230,763	230,763	0		
Total business-type activities	2,052,283	1,660,224	419,362	0	27,303	27,303	0		
Total primary government	\$4,721,314	\$ 2,090,312	\$ 419,362	(2,238,943)	27,303	(2,211,640)	0		
Component Units:									
Downtown Development Authority	\$ 144,826	\$ 0	\$ 0	0	0	0	(144,826)		
Total component units	\$ 144,826	\$ 0	\$ 0	0	0	0	(144,826)		
General R	evenuec:								
Taxes	tevenues.			1,221,088	0	1,221,088	335,039		
	ared revenue			691,134	0	691,134	0		
	ent earnings			146,245	84,147	230,392	23,477		
Other	ient carnings			237,057	0	237,057	13		
Other	Total general i	revenues		2,295,524	84,147	2,379,671	358,529		
	-								
Change in	n net assets			56,581	111,450	168,031	213,703		
Net assets	s - beginning of	year		3,880,104	9,249,863	13,129,967	870,274		
Net assets	s - end of year			\$ 3,936,685	\$ 9,361,313	\$ 13,297,998	\$ 1,083,977		

Charter Township of Monitor Governmental Funds Balance Sheet December 31, 2007

	General	Solid Waste	Sewage Disposal System	Public Safety	Other Nonmajor Governmental Funds	Total
<u>ASSETS</u>						
Cash and investments	\$1,616,807	\$117,551	\$731,633	\$ 0	\$ 879,779	\$3,345,770
Receivables:					_	
Taxes receivable	298,460		39,152	144,100	0	481,712
Assessment receivable	0	215,030	46,954	0	0	261,984
Interest receivable	11,526	0	0	0	0	11,526
Accounts receivable	4,813	0	0	0	0	4,813
Due from fiduciary funds	340,893	232,037	14,186	157,203	0	744,319
Due from other governments	9,096	0	0	0	0	9,096
Due from governmental funds	74,093	0	0	0	0	74,093
Prepaid expenditures	37,921	0	0	0	0	37,921
Total assets	\$2,393,609	\$564,618	\$831,925	\$301,303	\$ 879,779	\$4,971,234
LIABILITIES AND FUND BALANCE						
<u>Liabilities</u>						
Accounts payable	\$ 39,262	\$ 37,065	\$ 0	\$ 0	\$ 0	\$ 76,327
Accrued liabilities	10,810	0	0	0	14,952	25,762
Due to governmental funds	0	0	2,000	0	72,093	74,093
Due to other governments	2,455	0	0	0	0	2,455
Deferred revenue	521,679	447,067	100,292	262,989	0	1,332,027
Deposits	5,722	0	0	0	0	5,722
Total liabilities	579,928	484,132	102,292	262,989	87,045	1,516,386
Fund Balances						
Reserved	0	80,486	729,633	38,314	792,734	1,641,167
Unreserved:						
Undesignated	1,813,681	0	0	0	0	1,813,681
Total fund balance	1,813,681	80,486	729,633	38,314	792,734	3,454,848
Total liabilites and fund balance	\$2,393,609	\$564,618	\$831,925	\$301,303	\$ 879,779	\$4,971,234

Charter Township of Monitor Reconciliation of Balance Sheet of Governmental Funds to the Statement of Net Assets <u>December 31, 2007</u>

Total fund balance - governmental funds		\$ 3,454,848
Amounts reported for governmental activities in the statement		
of net assets are different because:		
Capital assets used in governmental activities are not financial		
resources and are not reported in the funds:		
Cost of the capital assets	\$ 1,817,385	
Accumulated depreciation	(1,063,315)	754,070
Long-term liabilities are not due and payable in the current		
period and are not reported in the funds:		
Bonds payable	(250,620)	
Compensated absences	(15,699)	
Accrued interest payable is not included as a liability in		
governmental activities	(5,914)	 (272,233)
Total net assets - governmental activities		\$ 3,936,685

Charter Township of Monitor Governmental Funds

Statement of Revenues, Expenditures and Changes in Fund Balance For the Year Ended December 31, 2007

	General			Solid Waste	I	Sewage Disposal System	Public Safety	Gov	Other fonmajor vernmental Funds		Total
Revenues											
Taxes	\$ 392	2,355	\$	444,780	\$	139,279	\$ 244,674	\$	0	\$	1,221,088
Tap-in fees		0		0		59,088	0		16,400		75,488
Collection fees	15	,714		0		0	0		0		151,714
State shared revenue	69	,134		0		0	0		0		691,134
Special assessments levied	39	,509		0		0	0		0		39,509
Hall rental		2,980		0		0	0		0		12,980
Interest		5,249		2,256		29,257	0		29,483		146,245
Licenses and permits	167	,963		105		0	0		186,532		354,600
Other	32	2,834		0		0	 0		20		32,854
Total revenues	1,573	3,738		447,141		227,624	 244,674		232,435		2,725,612
Expenditures											
Legislative	36	5,938		0		0	0		0		36,938
General government	567	7,748		0		0	0		0		567,748
Public safety	583	,527		0		0	405,990		135,915		1,123,432
Public works	299	,691		0		0	0		0		299,691
Recreation activities	32	2,034		0		0	0		0		32,034
Sanitation		0		444,858		0	0		0		444,858
Payment to enterprise fund for											
debt service		0		0		419,362	 0		0		419,362
Total expenditures	1,517	7,938		444,858		419,362	 405,990		135,915		2,924,063
Excess (deficiency) of revenues over expenditures	55	5,800		2,283		(191,738)	(161,316)		96,520		(198,451)
Other Financing Sources Note proceeds		0		0		0	199,630		0		199,630
Net change in fund balance	55	5,800		2,283		(191,738)	 38,314		96,520		1,179
Fund balance - beginning of year	1,75	7,881	_	78,203		921,371	 0		696,214	_	3,453,669
Fund balance - end of year	\$ 1,813	3,681	\$	80,486	\$	729,633	\$ 38,314	\$	792,734	\$	3,454,848

Charter Township of Monitor

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance of Governmental Funds to the Statement of Activities For the Year Ended December 31, 2007

Net change in fund balance - total governmental funds		\$ 1,179
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures; in the statement of activities, these costs are allocated over their estimated useful lives as depreciation: Depreciation expense Capital outlay	\$ (104,637) 343,686	239,049
Long-term liabilities are not due and payable in the current period and are not reported in the funds: Proceeds from long-term debt Bonds payable Compensated absences	(199,630) 19,082 754	
Accrued interest payable is not included as a liability in governmental activities	 (3,853)	(183,647)
Change in net assets of governmental activities		\$ 56,581

Charter Township of Monitor Proprietary Funds Statement of Net Assets December 31, 2007

	isiness-Type Activiti	es	
		Enterprise Funds	
	Water Fund	Sewer Fund	Total
Assets			
Current Assets:			
Cash and investments	\$ 1,023,445	\$ 499,072	\$ 1,522,517
Accounts receivable - net	134,659	128,434	263,093
Interest receivable	8,188	6,323	14,511
Prepaid expenses	4,891	5,869	10,760
Total current assets	1,171,183	639,698	1,810,881
Capital assets - at cost	4,967,052	13,239,494	18,206,546
Less allowance for depreciation	(2,516,696)	(7,062,228)	(9,578,924)
Net capital assets	2,450,356	6,177,266	8,627,622
Total Assets	3,621,539	6,816,964	10,438,503
<u>Liabilities</u>			
Current Liabilities:			
Accounts payable	231,079	7,873	238,952
Accrued payroll	379	682	1,061
Accrued interest payable	1,939	4,526	6,465
Compensated absences	2,858	0	2,858
Bonds payable	15,000	500,576	515,576
Total current liabilities	251,255	513,657	764,912
Long-term Liabilities:			
Compensated absences	16,193	0	16,193
Bonds payable	296,085	0	296,085
Total long-term liabilities	312,278	0	312,278
Total Liabilities	563,533	513,657	1,077,190
Net Assets			
Invested in capital assets - net of			
related debt	2,137,332	5,672,164	7,809,496
Unrestricted	920,674	631,143	1,551,817
Total Net Assets	\$ 3,058,006	\$ 6,303,307	\$ 9,361,313

Charter Township of Monitor Proprietary Funds

Statement of Revenues, Expenses and Change in Net Assets For the Year Ended December 31, 2007

	В	usiness-Type Activiti	es
		Enterprise Funds	
	Water Fund	Sewer Fund	Total
Gross service charges Water costs	\$ 729,308 360,702	\$ 839,463 0	\$ 1,568,771 360,702
Gross profit	368,606	839,463	1,208,069
Operating revenues:			
Service connections	15,935	0	15,935
Charges, fees, etc.	3,667	48,699	52,366
Total operating revenues	19,602	48,699	68,301
Operating expenses:			
Personal services	118,655	103,116	221,771
Utilities	2,063	11,158	13,221
Regional charges	0	592,786	592,786
Operation and maintenance	300,812	41,163	341,975
Administration	24,357	30,241	54,598
Fiscal and other charges	12,243	2,137	14,380
Depreciation	117,477	259,388	376,865
Total operating expenses	575,607	1,039,989	1,615,596
Operating income (loss)	(187,399)	(151,827)	(339,226)
Nonoperating revenues (expenses):			
Interest income	54,195	29,952	84,147
Interest expense	(8,061)	(36,772)	(44,833)
Payment to (from) local unit	(31,152)	419,362	388,210
Payment from county unit	23,152	0	23,152
Total nonoperating revenue (expense)	38,134	412,542	450,676
Change in net assets	(149,265)	260,715	111,450
Net assets - beginning of year	3,207,271	6,042,592	9,249,863
Net assets - end of year	\$ 3,058,006	\$ 6,303,307	\$ 9,361,313

See accompanying notes to financial statements

Charter Township of Monitor Proprietary Funds Statement of Cash Flows

For the Year Ended December 31, 2007

	Business-Type Activities								
	Enterprise Funds								
	Water Fund			ewer Fund		Total			
Cash flows from operating activities:									
Cash received from customers	\$	710,965	\$	854,156	\$	1,565,121			
Cash payments to suppliers for									
goods and services		(537,684)		(676,441)		(1,214,125)			
Cash payments to employees for services		(122,588)		(102,646)		(225,234)			
Other operating income		19,602		48,699		68,301			
Net cash provided by operating activities		70,295		123,768		194,063			
Cash flows from capital and related financing activities:									
Principal paid on long-term debt		(15,000)		(500,576)		(515,576)			
Interest paid on long-term debt		(8,152)		(41,298)		(49,450)			
Payments from (to) local units		(8,000)		419,362		411,362			
Net cash (used) by capital and									
related financing activities		(31,152)		(122,512)		(153,664)			
Cash flows from investing activities:									
Interest and investment earnings		53,761		29,797		83,558			
Net increase in cash and cash equivalents		92,904		31,053		123,957			
Cash and cash equivalents, beginning of year		930,541		468,019		1,398,560			
Cash and cash equivalents, end of year	\$	1,023,445	\$	499,072	\$	1,522,517			

Charter Township of Monitor Statement of Fiduciary Net Assets <u>December 31, 2007</u>

	Tax Collection Agency	Briar Farms	Rueger Farms	Rueger Farms Phase II	Pepper Berry Creek Estates ASSETS	Valley Center	Crossroads Fund	Harvest View Fund	Pines Retention Pond Fund	Willow Creek Retention Pond Fund	Total
Cash and investments Taxes receivable Interest receivable Due from fiduciary funds	\$1,791,358 0 0 0	\$5,516 44 161 56	\$5,372 37 156 63	\$ 5,427 49 158 52	\$ 12,106 66 352 35	\$11,648 0 338 0	\$ 7,312 213 90 10	\$2,760 43 80 57	\$ 1,668 1,594 48 72	\$ 0 1,333 0 380	\$ 1,843,167 3,379 1,383 725
	\$1,791,358	\$5,777	\$5,628	\$ 5,686	\$12,559	\$11,986	\$ 7,625	\$2,940	\$ 3,382	\$ 1,713	\$ 1,848,654
					LIABILITIES	<u>S</u>					
Due to governmental funds Due to fiduciary funds Undistributed current taxes Deposits held for taxpayers	\$ 744,319 725 1,046,314 0	\$ 0 0 0 5,777	\$ 0 0 0 5,628	\$ 0 0 0 5,686	\$ 0 0 0 12,559	\$ 0 0 0 11,986	\$ 0 0 0 7,625	\$ 0 0 0 2,940	\$ 0 0 0 3,382	\$ 0 0 0 1,713	\$ 744,319 725 1,046,314 57,296
Total Liabilities	\$1,791,358	\$5,777	\$5,628	\$ 5,686	\$12,559	\$11,986	\$ 7,625	\$2,940	\$ 3,382	\$ 1,713	\$ 1,848,654

Charter Township of Monitor Component Unit Statement of Net Assets December 31, 2007

	Downtown
	Development
	Authority
<u>Assets</u>	
Cash and investments	\$ 633,961
Taxes receivable	113,850
Capital assets	456,568
Total assets	1,204,379
Liabilities	
Accounts payable	6,552
Deferred revenue	113,850
Total liabilities	120,402
Net Assets	
Investment in capital assets -	
net of related debt	456,568
Unrestricted	627,409
	
Total net assets	\$ 1,083,977
Total net appear	Ψ 1,005,777

Charter Township of Monitor Component Unit Statement of Activities For the Year Ended December 31, 2007

Functions/Programs	Expenses	Program Revenues	Net (Expense) Revenue and Changes in Net Assets
Downtown Development Authority	¢ 144 926	Φ 0	¢ (144.92c)
General government	\$ 144,826	\$ 0	\$ (144,826)
Total component unit	\$ 144,826	\$ 0	(144,826)
	General Revenue	s:	
	Taxes		335,039
	Investment ear	nings	23,477
	Other		
	Total general reve	enues	358,529
	Change in net ass	sets	213,703
	Net assets - begin	nning of year	870,274
	Net assets - end o	of year	\$ 1,083,977

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Charter Township of Monitor conform to U.S. generally accepted accounting principles as applicable to governmental units. The following is a summary of the significant accounting policies used by the Charter Township of Monitor:

Reporting Entity

The Charter Township of Monitor (Township) was organized in 1869 and covers an area of approximately 38 square miles in Bay County, Michigan. The Township operates under an elected board (seven members) and provides services to its residents in many areas including fire protection, highways and streets and sanitation. The reporting entity for the Township is based on criteria set forth by statements issued by the Governmental Accounting Standards Board. All activities over which the Township exercises oversight responsibility have been included in the reporting entity. Oversight responsibility is determined by factors such as financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters of the entity.

Discretely Presented Component Units – The component unit column in the combined financial statements, which represents the financial data of the Charter Township of Monitor Downtown Development Authority (Authority) is reported in a separate column to emphasize that it is legally separate from the Township. The Authority operates under the directorship of a board consisting of nine members appointed by the Charter Township of Monitor Board. The annual budget of the Authority is approved by the Charter Township of Monitor Board. The Authority cannot levy taxes or issue debt without the approval of the Charter Township of Monitor Board. The Authority was created to halt property value deterioration and the causes thereof, to increase property tax valuation, and to promote economic growth within the development district. The financial statements of the Authority can be obtained at 2483 E. Midland Road, Bay City, MI 48706.

These statements also include the water and sewer systems managed by the Bay County Department of Water and Sewer on behalf of the Township. GASB #34 now requires this activity to be reported in the Township's annual financial statements. The Township has sole authority to set rates and is financially responsible for the integrity of the system. The financial statements reflect the financial position and results of operations for the systems for the calendar year 2007.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, state shared revenues, and other items not properly included among program revenues are reported instead as general revenue.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Township considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Property taxes, state-shared revenue, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenue in the current fiscal period. All other revenue items are considered to be available only when cash is received by the government.

Operating income reported in proprietary fund financial statements includes revenues and expenses related to the primary, continuing operations of the fund. Principal operating revenues for proprietary funds are charges to customers for sales or services. Principal operating expenses are the costs of providing goods or services and include administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as non-operating in the financial statements.

Private-sector standards of accounting issued prior to December 1, 1989, are generally followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with the standards of the Governmental Accounting Standards Board. The government has elected to also follow private-sector standards issued after November 30, 1989 for its business-type activities.

The Government reports the following major funds:

General Fund - The General Fund is used to account for all financial transactions not accounted for in another fund, including the general operating expenditures of the local unit. Revenues are derived primarily from property taxes and state and federal distributions, grants and other intergovernmental revenues.

Solid Waste Fund – The Solid Waste Fund is used to record transactions relative to the collection of the trash in the Township.

Sewage Disposal System Fund – The Sewage Disposal System Fund is used to record transactions for the support of the sewage system in the Township.

Public Safety Fund - The Public Safety Fund is used to record transactions for the support of the fire department and road patrol.

Bay County Department of Water and Sewer Enterprise Funds and Township Water Fund – These funds account for the activities of providing water and sewer services to the public. These activities are managed by the Bay County Department of Water and Sewer on behalf of the Township. These funds are the Township's only proprietary funds.

Assets, Liabilities and Net Assets or Equity

<u>Deposits and Investments</u> – Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

<u>Receivables and Payables</u> – In general, outstanding balances between funds are reported as "due to/from other funds." Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "advances to/from other funds." Any residual balances outstanding between the governmental activities are reported in the government-wide financial statements as "internal balances".

All trade and property tax receivables are shown as net of allowance for uncollectible amounts. Property taxes are levied on each December 1st on the taxable valuation of property as of the preceding December 31st. Taxes are considered delinquent on March 1st of the following year, at which time penalties and interest are assessed.

<u>Capital Assets</u> – Capital assets, which include land, buildings, equipment and infrastructure assets are reported in the applicable governmental column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$5,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Costs of normal repair and maintenance that do not add value or materially extend asset lives are not capitalized.

Land, building, equipment and infrastructure is depreciated using the straight-line method over the following useful lives:

Buildings 50 years
Building and land improvements 15 to 30 years
Vehicles 5 years
Equipment 5 to 7 years

Long-term Obligations – In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt. In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts are reported as other financing uses. Issuance costs are reported as debt service expenditures.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

<u>Fund Equity</u> – In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

<u>Use of Estimates</u> – The process of preparing the basic financial statements in conformity with U.S. generally accepted accounting principles requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues, and expenses. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts.

NOTE 2 – BUDGETS

The State of Michigan adopted a Uniform Budgeting and Accounting Act (Act) applicable to all local governmental entities in the state. The law requires appropriation acts to be adopted for General and Special Revenue Funds of governments prior to the expenditure of monies in a fiscal year.

Each Township department head submits to the supervisor an itemized estimate of the anticipated expenditures of the Township for the next fiscal year for the Township activities under his or her charge. The supervisor shall prepare a complete itemized proposed budget for the next fiscal year and submit it to the Township Board. A public hearing on the budget is to be held before its final adoption, at such time and place as the Township Board directs, and notice of such public hearing is to be published at least one week in advance by the Township Clerk.

A copy of the proposed budget shall be on file and available to the public for inspection during office hours at the office of the Township Clerk for a period of not less than one week prior to such public hearing. Then no later than December the Township Board shall, by resolution, adopt the budget for the next fiscal year and shall, in that resolution, make an appropriation of money needed for Township purposes during the ensuing fiscal year of the Township.

A comparison of actual results of operations to the budgeted amounts (at the level of control adopted by the Board) for the General Fund, Solid Waste Fund, Sewage Disposal System Fund and Public Safety Fund is presented as Required Supplemental Information.

NOTE 3 – DEPOSITS AND INVESTMENTS

Michigan Compiled Laws, Section 129.91, authorizes the Government to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations which have an office in Michigan. The Government is allowed to invest in bonds, securities and other direct obligations of the United States or any agency or instrumentality of the United States; United States government or federal agency obligations; repurchase agreements; bankers' acceptance of United States banks; commercial paper rates within the two highest classifications which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. The Government's deposits are in accordance with statutory authority.

At year-end, the Government's deposits and investments were reported in the basic financial statements in the following categories:

	vernmental Activities	**		iduciary Funds	 Total	Compone Units		
Cash and investments	\$ 3,345,770	\$	1,522,517	\$	1,843,167	\$ 6,711,454	\$	633,961
Total	\$ 3,345,770	\$	1,522,517	\$	1,843,167	\$ 6,711,454	\$	633,961

NOTE 3 – DEPOSITS AND INVESTMENTS (CONTINUED)

The breakdown between deposits and investments is as follows:

Bank deposits (checking and savings accounts, certificates of deposit)	\$ 4,826,066
Deposits and investments held at the Department of Water and Sewer	1,522,517
Investments	362,809
Petty cash and cash on hand	62
Total	\$ 6,711,454

Custodial Credit Risk – Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the Township's deposits may not be returned to it. As of December 31, 2007, \$2,991,239 of the Township's bank balance of \$3,965,859 was exposed to custodial credit risk because it was uninsured and uncollateralized. At December 31, 2007, \$439,534 of the component unit's bank balance of \$639,534 was exposed to custodial credit risk. Business-type activity funds of \$1,522,517 are with the Department of Water and Sewer. The composition of deposits and investments and the amount of deposits covered by federal depository insurance cannot be determined.

The Township's investment policy does not identify interest rate risk, foreign currency risk or concentration of credit risk.

NOTE 4 - CAPITAL ASSETS

Capital asset activity of the Township for the current year was as follows:

	Beginning				•	als and	Ending		
	Balance		A	dditions	Adjus	tments		Balance	
Governmental activities:									
Capital assets not being depreciated:									
Land	\$	88,112	\$	0	\$	0	\$	88,112	
Capital assets being depreciated:									
Buildings and improvements		856,816		13,502		0		870,318	
Vehicles		357,351		309,911		0		667,262	
Equipment		171,420		20,273		0		191,693	
Subtotal		1,385,587		343,686		0		1,729,273	
Less accumulated depreciation for:									
Buildings and improvements		536,710		26,435		0		563,145	
Vehicles		333,351		55,487		0		388,838	
Equipment		88,617		22,715		0		111,332	
Subtotal		958,678		104,637		0		1,063,315	
Net capital assets being depreciated		426,909		239,049		0		665,958	
Governmental activities, total									
capital assets - net of depreciation	\$	515,021	\$	239,049	\$	0	\$	754,070	
Business-type activities:									
Capital assets not being depreciated									
Land	\$	8,787	\$	0	\$	0	\$	8,787	
Capital assets being depreciated:									
Water system		4,958,265		0		0		4,958,265	
Sewer system	1	3,239,493		0		0		13,239,493	
Subtotal	1	8,197,758		0		0		18,197,758	
Less accumulated depreciation for:									
Water system		2,399,218		117,477		0		2,516,695	
Sewer system		6,802,840		259,388		0		7,062,228	
Subtotal		9,202,058		376,865		0		9,578,923	
Business-type activities, total									
capital assets, net of depreciation	\$	9,004,487	\$	(376,865)	\$	0	\$	8,627,622	

NOTE 4 - CAPITAL ASSETS (CONTINUED)

	Beginning			Dispo	sals and	Ending
	Balance	Additio	ons	Adjus	stments	Balance
Component unit activities:						
Capital assets not being depreciated:						
Land	\$ 456,568	\$	0	\$	0	\$ 456,568
	_				_	
Depreciation expense was charged to fun	ctions as follows:					
Governmental activities:						
General government		\$	32,8	94		
Recreation			7,6	89		
Public safety			64,0	54_		
Total governmental activities depreciation expense			104,6			
Business-type activities:						
Water		\$	117,4	77		
Sewer			259,3	88		
Total business-type activities depreciati	ion expense	\$	376,8	65		

NOTE 5 – INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

A summary of inter-fund receivable and payable balances at December 31, 2007 and transfers made during the year ended December 31, 2007 is as follows:

							Tra	nsfer
<u>Fund</u>	Re	ceivables		Pa	ayables		In ((Out)
General	\$	414,986		\$	0		\$	0
Solid Waste		232,037			0			0
Sewage Disposal System		14,186			2,000			0
Building		0			72,093			0
Public Safety		157,203			0			0
Harvest View		57			0			0
Briar Farms		56			0			0
Pepper Berry Creek		35			0			0
Rueger Farms Phase 1		63			0			0
Rueger Farms Phase 2		52			0			0
Valley Center Tech Park		0			0			0
Pines Retention Pond		72			0			0
Willow Creek Retention Pond		380			0			0
Crossroads		10			0			0
Tax Collection Agency		0	_		745,044			0
			_			_		
	\$	819,137		\$	819,137	: =	\$	0

These inter-fund receivable and payable balances resulted from the time lag between the dates that (1) inter-fund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

NOTE 6 - LONG-TERM DEBT

The following details the Township's long-term debt:

	Begin Balar	•		ecrease)		Ending alance
Primary Government Bay County Columbia Drainage District Drain Bonds Series 1988, dated September 1, 1988, due in annual installments through 2008, bearing interest rates of 5.8% to 7.8%.	\$ 21	1,000	\$	(10,500)	\$	10,500
Public Safety Installment Note, due in annual installments of \$66,543 plus interest at 4.125%		0		199,630		199,630
Arnold County Drainage District Note, due in annual installments of \$1,208 plus interest at 5.75% through 2011.	4	1,829		(1,208)		3,621
Baxman County Drainage District Note, due in annual installments of \$7,374 plus interest of 4.16% through 2012.	44	1,243		(7,374)		36,869
Capital Improvement Bonds, dated June 26, 2004, due in annual installments through 2023 with an interest rate of 2.5%.	326	5,085		(15,000)		311,085
Bay County West Side Regional Sewage Disposal General Obligation Bonds, dated July 1, 1978, due in annual installments through May 1, 2008, bearing						
interest rates of 5.5% to 7.5%.	1,001			(500,576)	ф 1	500,576
	\$ 1,397	1,309	\$ ((335,028)	φI	,062,281

<u>NOTE 6 – LONG -TERM DEBT</u> (CONTINUED)

Long-term debt obligation activity is summarized as follows:

	Balance		Retirements	Balance	Amount Due
	January 1,		and	December 31,	Within One
	2007	Additions	Payments	2007	Year
Bonds	\$1,397,309	\$199,630	\$ (534,658)	\$1,062,281	\$ 601,201

Annual debt service requirements to maturity for the above obligations are as follows:

Year End	Governme	ntal Activities	Business-Ty	pe Activities		
December 31	Principal	Interest	Principal	Interest		
2008	\$ 85,625	\$ 11,589	\$ 515,576	\$ 21,544		
2009	75,125	6,928	15,000	7,402		
2010	75,122	3,736	15,000	7,028		
2011	7,374	615	15,000	6,652		
2012	7,374	307	15,000	6,278		
2013-2017	0	0	95,000	25,014		
2018-2022	0	0	115,000	12,514		
2023	0	0	26,085	652		
Total	\$ 250,620	\$ 23,175	\$ 811,661	\$ 87,084		

NOTE 7 – PENSION PLAN

The Township has established the Charter Township of Monitor Group Pension Plan, a defined contribution, contributory retirement plan that covers substantially all employees of the Township. The plan requires a mandatory employee contribution of 5% of base pay and allows an additional participant contribution of up to 10% of base pay. The employer's contribution to the plan is 15% of base pay. The employer's pension expense for the year ended December 31, 2007 was \$71,710.

NOTE 8 - COMPENSATED ABSENCES PAYABLE

Vacation time is earned in varying amounts depending upon years of service and number of hours worked. Vacation time may not be accumulated beyond the year after it is earned. Accumulated vacation time is payable upon termination of employment. Paid sick leave will be allowed for up to five days per calendar year on an "as required" basis. There shall be no payment for any unused sick time upon termination of employment or otherwise. The total liability for compensated absences was \$15,699.

The Department of Water and Sewer has an employee benefit plan that allows employees to accumulate unused sick days up to a maximum of 120 days. Union employees may either use these sick days when ill or receive payment for 70% of the unused portion at time of retirement. All other employees receive 85% of the unused portion at time employment is terminated. Employees are also allowed to accumulate unused vacation days. Employees can accumulate a maximum of 30 days to carry over at the end of the year. In addition, the DWS provides a longevity payment to all supervisory and administrative employees at time of retirement. The benefit is based on years of employment times one-third of monthly salary, with a maximum payment of six months of salary. The cost of this benefit is recognized when earned. The total liability for compensated absences was \$19,051.

NOTE 9 – RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY OPERATING ACTIVITIES

	Water Funds	Sewer Fund	Total
Operating income (loss) Adjustment to reconcile operating income (loss)	\$ (187,399)	\$ (151,827)	\$ (339,226)
to net cash provided by operating activities:			
Depreciation	117,477	259,388	376,865
Changes in assets and liabilities:			
Accounts receivable	(18,343)	14,693	(3,650)
Prepaid expenses	312	718	1,030
Accounts payable	162,181	326	162,507
Accrued payroll	(608)	470	(138)
Compensated absences	(3,325)	0	(3,325)
Net cash provided by operating activities	\$ 70,295	\$ 123,768	\$ 194,063

NOTE 10 - DEFERRED REVENUE

Governmental funds report deferred revenue in connection with receivables for revenue that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received but not yet earned. At the end of the current fiscal year, property tax revenues received or accrued prior to meeting all eligibility requirements amounted to \$1,332,027.

NOTE 11 - TAX INCREMENTAL FINANCING PROCEDURES

The tax increment financing procedure is outlined in Public Act 197 of 1975, as amended. It allows the Monitor Township Downtown Development Authority to receive a portion of the taxes created as a result of increased property values over a base year value on property located within the district. These property taxes are collected by the Monitor Township Treasurer who then pays the collected taxes to the Treasurer of the Authority. Taxes are levied and become an enforceable lien on property on July 1 and December 1 and payable on September 14 and February 28. The Authority recognizes the tax revenues when they are due and payable.

The DDA approved an amended Tax Increment Financing (TIF) Plan in April 2007. The amended Plan requires the DDA to capture 100% of tax increment revenue taxes. The 2006 rate had been 70%. The DDA Board determines the percentage to be received on an annual basis, based on the budget approved by the Monitor Township Board of Trustees.

NOTE 12 - RISK FINANCING AND RELATED INSURANCE ISSUES

The risk of loss to which the Township and Downtown Development Authority is exposed and for which it has purchased insurance is for liability only. There have been no significant reductions in insurance coverage as compared to the previous year.

NOTE 13 - RELATED PARTY TRANSACTIONS

In 2006, the Township entered into an agreement with the DDA in which the Township provides administrative services to the DDA. The Township is responsible for paying the DDA's sole employee wages and employee fringe benefits and withhold applicable payroll taxes. The agreement requires the DDA to reimburse the Township for the costs of the DDA's employee and supplies used, plus a 10% administrative fee. Under this arrangement, the DDA paid the Township approximately \$50,000 in 2007.

The DDA has a development agreement with Quantum Composites, Inc. and another agreement with John P. O'Brien and Ann M. O'Brien for reimbursement of qualified costs related to handicapped accessibility. The President of Quantum Composites and John P. O'Brien are board members of the DDA.

The DDA is a member of the Valley Center Technology Park Owners Association (Association). The Association provides for maintenance and improvements related to Valley Center Technology Park assets owned or controlled by the Association. The DDA paid the Association approximately \$10,780 during the year ended December 31, 2007. The DDA contributed to the Association at a rate of approximately 35%, which is their approximate share of land ownership with the Association.

NOTE 14 – SUBSEQUENT EVENTS

The DDA entered into a Tax Increment Financing (TIF) development agreement with a third-party to provide assistance with infrastructure for a major construction project adjoining the Technology Park. The agreement is being further amended in 2008. Bay County and Monitor Township approved the development agreement along with the DDA Board during March 2007. As part of the project, Monitor Township amended the Tax Increment Financing Plan for the DDA and final approval was obtained during April 2007. The TIF plan will be in place until December 31, 2016 unless associated commitments are paid off sooner.

The DDA will finance the infrastructure development and repay its financing through 2011. After the financing has been repaid, the DDA is scheduled to "sunset."

Charter Township of Monitor Required Supplemental Information Budgetary Comparison Schedule - General Fund For the Year Ended December 31, 2007

	Original Budget	Final Amended Budget	Actual	Variances with Final Budget Favorable (Unfavorable)
Revenues				
Taxes	\$ 415,3		\$ 392,355	\$ (22,946)
Collection fees	152,1		151,714	(454)
State shared revenue	708,2		691,134	(17,093)
Special assessments levied	38,7		39,509	789
Hall rental	12,0		12,980	980
Interest	25,0	25,000	85,249	60,249
Licenses and permits	101,0	00 101,000	167,963	66,963
Other	17,5	00 17,500	32,834	15,334
Total revenues	1,469,9	1,469,916	1,573,738	103,822
Expenditures				
Legislative	51,1	99 51,199	36,938	14,261
General government	698,5	20 669,320	567,748	101,572
Public safety	546,2	77 595,537	581,527	14,010
Public works	370,7	69 370,969	299,691	71,278
Recreation activities	63,9	94 63,994	32,034	31,960
Total expenditures	1,730,7	59 1,751,019	1,517,938	233,081
Excess (deficiency) of revenues				
over expenditures	(260,8	(281,103)	55,800	336,903
Other Financing Sources				
Operating Transfers in	8	85 0	0	0
Total other financing sources	8	85 0	0	0
Net change in fund balance	(259,9	58) (281,103)	55,800	336,903
Fund balance - beginning of year	1,757,8	81 1,757,881	1,757,881	0
Fund balance - end of year	\$ 1,497,9	23 \$ 1,476,778	\$ 1,813,681	\$ 336,903

Charter Township of Monitor Required Supplemental Information Budgetary Comparison Schedule - Solid Waste Fund For the Year Ended December 31, 2007

								nces with I Budget	
	(Original	Fina	al Amended			Favorable		
		Budget	Budget		Actual		(Unfavorable)		
Revenues									
Taxes	\$	444,780	\$	444,780		444,780	\$	0	
Licenses and permits		0		0		105		105	
Interest		1,500		1,500		2,256		756	
Total revenues		446,280		446,280		447,141		861	
<u>Expenditures</u>									
Sanitation		428,779		447,280		444,858		2,422	
Total expenditures		428,779		447,280		444,858		2,422	
Net change in fund balance		17,501		(1,000)		2,283		3,283	
Fund balance - beginning of year		78,203		78,203		78,203		0	
Fund balance - end of year	\$	95,704	\$	77,203	\$	80,486	\$	3,283	

Charter Township of Monitor Required Supplemental Information Budgetary Comparison Schedule - Sewage Disposal System Fund For the Year Ended December 31, 2007

							iances with nal Budget	
	(Original	Fina	al Amended			avorable	
		Budget		Budget	 Actual	(Unfavorable)		
Revenues							_	
Taxes	\$	139,279	\$	139,279	\$ 139,279	\$	0	
Tap-in fees		100,000		100,000	59,088		(40,912)	
Interest		5,000		5,000	 29,257		24,257	
Total revenues		244,279		244,279	 227,624		(16,655)	
Expenditures Payment to enterprise fund for debt service		569,405		541,874	419,362		122,512	
debt service		309,403		341,674	 419,302		122,312	
Net change in fund balance		(325,126)		(297,595)	(191,738)		105,857	
Fund balance - beginning of year		921,371		921,371	 921,371		0	
Fund balance - end of year	\$	596,245	\$	623,776	\$ 729,633	\$	105,857	

Charter Township of Monitor Required Supplemental Information Budgetary Comparison Schedule - Public Safety Fund For the Year Ended December 31, 2007

	Final Original Amended Budget Budget Actual					Actual	Variances with Final Budget Favorable (Unfavorable)			
Revenues		Duaget		Duaget		Actual		mavorable)		
Taxes	\$	272,057	\$	272,057	\$	244,674	\$	(27,383)		
<u>Expenditures</u>										
Other		471,687		471,687		405,990		65,697		
Excess (deficiency) of revenue over exependitures		(199,630)		(199,630)		(161,316)		38,314		
Other Financing Sources Note proceeds		199,630		199,630		199,630		0		
Net change in fund balance		0		0		38,314		38,314		
Fund balance - beginning of year		0		0		0		0		
Fund balance - end of year	\$	0	\$	0	\$	38,314	\$	38,314		

Charter Township of Monitor Other Supplemental Information Combining Balance Sheet Nonmajor Governmental Funds December 31, 2007

		Special F	enue							
		quor ntrol	Building		Capital Projects			Totals		
		ASSE	<u>TS</u>							
Cash and investments	\$	214	\$	553,984	\$	325,581	\$	879,779		
Total assets	\$	214	\$	553,984	\$	325,581	\$	879,779		
LIABILITIES AND FUND BALANCE										
<u>Liabilities</u>										
Accrued liabilities Due to government funds	\$	0	\$	14,952 72,093	\$	0	\$	14,952 72,093		
Total liabilities		0		87,045		0		87,045		
Fund Balance Reserved		214		466,939		325,581		792,734		
Total liabilites and fund balance	\$	214	\$	553,984	\$	325,581	\$	879,779		

Charter Township of Monitor Other Supplemental Information Combining Statement of Revenues, Expenditures and Changes in Fund Balance - Nonmajor Governmental Funds For the Year Ended December 31, 2007

Special Revenue

		Fu	nd					
		Liquor Control		Building		Capital Projects		Totals
Revenues								
Licenses and permits	\$	4,869	\$	181,663	\$	0	\$	186,532
Tap-in fees		0		0		16,400		16,400
Other		0		20		0		20
Interest	<u></u>	0		18,323		11,160		29,483
Total revenues		4,869		200,006		27,560		232,435
Expenditures								
Public safety		5,773		130,142		0		135,915
Total expenditures		5,773		130,142		0		135,915
Net change in fund balance		(904)		69,864		27,560		96,520
Fund balance - beginning of year		1,118		397,075		298,021		696,214
Fund balance - end of year	\$	214	\$	466,939	\$	325,581	\$	792,734

Charter Township of Monitor Other Supplemental Information Combining Balance Sheet Proprietary Water Fund December 31, 2007

	DWS	DWS Township	
Assets			
Current Assets:			
Cash and investments	\$ 1,023,445	\$ 0	\$ 1,023,445
Accounts receivable - net	134,659	0	134,659
Interest receivable	8,188	0	8,188
Prepaid expenses	4,891	0	4,891
Total current assets	1,171,183	0	1,171,183
Capital assets - at cost	4,588,978	378,074	4,967,052
Less allowance for depreciation	(2,489,391)	(27,305)	(2,516,696)
Net capital assets	2,099,587	350,769	2,450,356
Total Assets	3,270,770	350,769	3,621,539
<u>Liabilities</u>			
Current Liabilities:			
Accounts payable	231,079	0	231,079
Accrued payroll	379	0	379
Accrued interest payable	0	1,939	1,939
Compensated absences	2,858	0	2,858
Bonds payable	0	15,000	15,000
Total current liabilities	234,316	16,939	251,255
Long-term Liabilities:			
Compensated absences	16,193	0	16,193
Bonds payable	0	296,085	296,085
Total long-term liabilities	16,193	296,085	312,278
Total Liabilities	250,509	313,024	563,533
Net Assets			
Invested in capital assets - net of			
related debt	2,099,587	37,745	2,137,332
Unrestricted	920,674	0	920,674
Total Net Assets	\$ 3,020,261	\$ 37,745	\$ 3,058,006

Charter Township of Monitor Other Supplemental Information

Combining Statement of Revenues, Expenses, and Changes in Net Assets - Proprietary Water Fund For the Year Ended December 31, 2007

	DWS	Township	Totals	
Gross service charges	\$ 729,308	\$ 0	\$ 729,308	
Water costs	360,702	0	360,702	
Trates Costs	300,702		200,702	
Gross profit	368,606	0	368,606	
Operating revenues:				
Service connections	15,935	0	15,935	
Charges, fees, etc.	3,667	0	3,667	
Total operating revenues	19,602	0	19,602	
Operating expenses:				
Personal services	118,655	0	118,655	
Utilities	2,063	0	2,063	
Operation and maintenance	300,812	0	300,812	
Administration	24,357	0	24,357	
Fiscal and other charges	12,243	0	12,243	
Depreciation	104,875	12,602	117,477	
Total operating expenses	563,005	12,602	575,607	
Operating income (loss)	(174,797)	(12,602)	(187,399)	
Nonoperating revenues (expenses):				
Interest income	54,195	0	54,195	
Interest expense	0	(8,061)	(8,061)	
Payment to local unit	(31,152)	0,001)	(31,152)	
Payment from county unit	0	23,152	23,152	
Total nonoperating revenue (expense)	23,043	15,091	38,134	
Change in net assets	(151,754)	2,489	(149,265)	
Net assets - beginning of year	3,172,015	35,256	3,207,271	
Net assets - end of year	\$ 3,020,261	\$ 37,745	\$ 3,058,006	

Charter Township of Monitor Other Supplemental Information Combining Statement of Cash Flows Proprietary Water Fund For the Year Ended December 31, 2007

	DWS		Township		Totals	
Cash flows from operating activities:						
Cash received from customers	\$	710,965	\$	0	\$	710,965
Cash payments to suppliers for						
goods and services		(537,684)		0		(537,684)
Cash payments to employees for services		(122,588)		0		(122,588)
Other operating income		19,602		0		19,602
Net cash provided (used) by operating activities		70,295		0		70,295
Cash flows from capital and related financing activities:						
Principal paid on long-term debt		0		(15,000)		(15,000)
Interest paid on long-term debt		0		(8,152)		(8,152)
Payments from (to) local units		(31,152)		23,152		(8,000)
Net cash provided (used) by capital and						
related financing activities		(31,152)		0		(31,152)
Cash flows from investing activities:						
Interest and investment earnings		53,761		0		53,761
Net increase in cash and cash equivalents		92,904		0		92,904
Cash and cash equivalents, beginning of year		930,541		0		930,541
Cash and cash equivalents, end of year	\$	1,023,445	\$	0	\$	1,023,445